

**Hawai`i State Foundation on Culture and the Arts
'Āina-Based APP Museum Art Education program for Capitol Modern, HiSAM
Qualifications Form**

(Fields allow for scrolling text. If additional space is required, please attach a clearly labeled supplemental sheet.)

Legal Name of Entity submitting the proposal:

1. Your Organization or Business – briefly describe what your core business is, **your location**, how long have you been doing this, how do you provide your services.

2. Describe your experience with planning, coordinating, documenting, and evaluating multi-disciplinary standards-based art museum outreach education programs for Grades 3 – 5.

3. Describe your experience with state arts agency functions, organization, and context within State government

4. Describe your experience working with Hawai`i DOE administrators, teachers, systems and procedures

5. Describe your experience working with, scheduling, and contracting artists/presenters for educational services

6. Describe your experience planning, coordinating, and evaluating professional development programs for Teaching Artists, classroom teachers and museum presenters using ARTS FIRST common language and strategies

7. Describe your experience with program design supporting Common Core State Standards and HCPS III Fine Arts Standards

8. Describe your experience with applications and panel review processes – e.g. launching call for applications, addressing applicant questions, receiving and organizing application and panel materials, and coordinating selection panel meetings

9. Describe your organization's accounting and bookkeeping experience

10. Describe the qualifications and experience of key personnel responsible for this project

11. Identify and briefly describe work samples submitted with this proposal. (Examples: final report, participant surveys, data reporting, photo documentation; collateral generated in support of other education programs.)